



2010 HSE CORPORATE BUSINESS PLAN



HSE PROJECTS

ROAD SAFETY

- Driving Forums
- Consequence Management
- In-Vehicle Monitoring Systems (IVMS)
- Secondary Logistics Management
- Road Safety Standards Body & Driver Training
- Support National Road Safety

Martin Stauble

Martin Stauble - XD

CONTRACTOR HSE

- Enhance HSE Competence of Contract Holder Team
- Enhance CEO role through LoA
- HSE Pre-Qualification & Banding

Saif Hinal

Saif Hinal - OND

PROCESS SAFETY

- People & Systems
- Operating Integrity
- Technical Integrity
- Design Integrity

Suleiman Tobli

Suleiman Tobli - UEOB

WORKSITE HAZARDS

- High Quality HSE Training
- High Quality Toolbox Talks
- High Quality Hazard Awareness Program

Eamon Gorman

Eamon Gorman - UWD

NORM & OILY WASTE MGT

- Quantify NORM and Oily Waste
- Manage Health and Environmental Risks
- Manage Disposal of Waste

Amran Marhubi

Amran Marhubi (OSD)

OCCUPATIONAL HEALTH

- Fatigue Management
- Statutory Compliance
- Develop Subject Matter Experts / Line Competence

Naaman Ali

Naaman Ali - MSEM

HSE-MS FRAMEWORK

- Revise HSE Management System
- Assurance plan
- Competence Assurance

Naaman Ali

Naaman Ali - MSEM

ENVIRONMENT & SD

- Statutory Compliance
- Enhance Line Competence
- Develop Subject Matter Experts

Naaman Ali

Naaman Ali - MSEM

GOLDEN RULES

- ▶ COMPLY
- ▶ INTERVENE
- ▶ RESPECT

LIFE SAVING RULES

GOAL ZERO

"No Harm to People & Environment"

John Malcolm

John Malcolm - MD



2010 HSE CORPORATE SCORECARD

HSE	2010 FY Target			
KPI	wt.	0	1	2
LTIF	10%	0.6	0.53	0.3
*Process Safety Plan; % completion of Critical 2009 items	10%	90%	100%	110%
Total		100%		

SIGNIFICANT CHANGES IN 2010

- Introduce 5th Must Win "NORM & Oily Waste Management"
- Enhance performance management of HSE-MS
- Increase of HSE weighting in the corporate scorecard - 10% to 20%
- Enhance subject matter experts (SME) and introduce of technical authorities
- (DCAF) into corporate HSE
- Introduction of Contractor's Hazard awareness workshops pan PDO
- IVMS into all PDO vehicles
- Contractor pre-qualification through banding
- New management approach of secondary logistics
- Strong support to newly formed Road Safety NGO
- Enhance communication strategy
- Managing fatigue
- Enhance line Environmental and Occupational Health compliance

Road Safety Management

Champion: Martin Stauble

Team Leader: Christopher Evans

	Golden Rules	Delivery KPI	Measurement	Target Time	DIRECTORATES								
					MSEM	OND	OSD	UWD	UID	UEOD	GD	XD	
Equipment / Infrastructure IVMS	I	Ascertain interest in contractors to buy into economies of scale for IVMS tender and obtain legal commitment to their requirements	Tender and award for IVMS in PDO fleet	Q1	R	R	R	R	R	R	R	R	R
	C	Introduce the standardised IVMS monthly reporting template	Standard posted and advertised	Q2	R	R	R	R	R	R	R	R	R
	R	Introduce the standardised IVMS monthly reporting template	Template posted and advertised	Q2	R	R	R	R	R	R	R	R	R
	I	Tender and award for IVMS in PDO fleet	Done	Q3	R								
Equipment / Infrastructure Road Junction	I	Confirm prioritisation of road junctions north and south	Junctions prioritised	Q1		R	R						
	I	Confirm prioritisation of road junctions north and south	Junctions prioritised	Q2		R	R						
	I	Secure budget to upgrade road junctions north and south	Done	Ongoing		R	R						
	C	Report progress monthly to the MDC	Quarterly reports	Quarterly		R	R						
Equipment / Infrastructure RAS strategy	C	Ascertain interest in RAS contract	Contractors reply	Q2	R	S	S	S	S	S	S	S	S
	C	Tender and award	Done	Q4	R								
Secondary Logistics	I	Secondary logistics best practice compilation	Best practice report	Q1				R					
	I	List and justification of high risk secondary logistics contractor delivered	100% completion	Q1				R					
	I	Advertising and provision of support to contractors on secondary logistics management	Service scoped and advertised	Q1				R					
Support	I	Provision of standardised rules for secondary logistics	Rules made, consulted and introduced	Q1				R					
	I	Devising strategy for new PDO vehicle fleet	Strategy signed off	Q1				R					
	I	PDO tender for new vehicle fleet	Tender completed	Q3				R					
	I	Completion of 2010 Secondary Logistics strategy	Strategy signed of by MDC	Q1				R					
Secondary Logistics Commuting	C	Ensure third party bus companies have been audited and vetted by PDO x4	Audits conducted	Q1				R					
	I	Devise a new commuting standard based on workshop outcome	Standard devised	Q2				R					
	I	Introduce and advertise the new commuting standard	Standard introduced	Q3	R	S	S	R	S	S	S	S	S

Golden Rules : C = Comply, I = Intervention, R = Respect

R = Responsible, S = Support

Road Safety Management (contd...)

	Golden Rules	Delivery KPI	Measurement	Target Time	DIRECTORATES							
					MSEM	OND	OSD	UWD	UID	UEOD	GD	XD
Compliance Standards Body	C	Introduce monthly road safety reports	Monthly reports issued	Monthly	R	S	S	S	S	S	S	S
	I	Reach UOF agreement on rules for sharing of resource	UOF agreement	Q3	R							
Compliance SP2000	C	Conduct review of compliance with the new SP2000,IVMS, JM & commuting	Reviews conducted	Q2		R	R	R	R	R	R	R
	R	Design new drivers manual and Ops manual	Manual available	Q3	R							
	R	Consult, review and implement new manuals in soft copy to contractors	Consultation confirmed	Q4	R	R	R	R	R	R	R	R
Compliance Consequence Management	C	Identify key contractor infringers and hold MDIRC each quarter	MDIRC held with evidence	Quarterly	R							
	C	Introduce monthly reports for missing RTA investigations in Fountain	Monthly reports	Q2	R							
Compliance Journey Management	C	Design training material for Contract Holder Journey Management Auditing	Course available	Q2	R							
	I	Conduct roadshow for operations on new SJM processes	Courses conducted	Q2	R							
	C	Design central journey management strategy for 2011 and obtain sign off	MDC action minuted	Q3	R							
Training DDTP	C	Manage the Driver Training Provider on ongoing basis	Monthly reports issued	Monthly	R							
	I	Manage the extension of the contract to Upstream Operators and OPAL	OPAL agreement	Q3	R							
Training Rollover avoidance	I	Organise road show for simulators and accompanying material x6	Road show dates planned	Q1	R							
	I	Run events - x4	Event held	Q3	R	S	S	S	S	S	S	S
Training Driving Forums	I	Engage with 3rd parties for sponsorship and running of Driver Forums	Commitment formally received	Q2		R	R	R	R	R	R	R
	I	Organizing each forum on a three phase program	Timetable done	Q1	R			R				R
Training Fatigue	I	Introduce training material to directorates for provision to contractors to improve knowledge and understanding of fatigue management and resolving	Training material issued and advertised	Q2	R							
	C	Obtain feedback confirming training has taken place - trend and report	Feedback confirmed	Q4	R	R	R	R	R	R	R	R
NGO	I	Support the Oman Road Safety NGO	Support of projects	Q4	R							

Golden Rules : C = Comply, I = Intervention, R = Respect

R = Responsible, S = Support

Contractor HSE Management

Champion: Saif Hinai

Team Leader: Hamed Khalfeen

	Golden Rules	Delivery KPI	Measurement	Target Time	DIRECTORATES									
					MSE	OND	OSD	UWD	UID	UEOD	GD	HLD	FPM	
Enhance HSE Competence of Contract Holder Team	I	Establish "Managing HSE In Contracts" course for CH/CSR - (HSE competence gaps Closure)	Course material	Q1	R									
	I	Train the trainer and handover the course to HLD	List of trained staff	Q1	R							S		
	I	Continue with HSE competence assessment for CH/CSR/CM for selected Medium/High Risk contracts	Saphire sign off	On Going	R	S	S	S	S	S	S			
	R	Update PR1171 – HSE in contracts procedure in line with input from all Must Win projects	Revised doc	Q3	R									
	C	Close Competence gaps of CH's and CSR's of medium & high risk contracts	Saphire sign off	On Going	S	R	R	R	R	R	R	R		
Enhance CEO role through LoA	R	Publish LoA process, template, create a web-based system (similar to COI/SAQ), all contractors to submit LOA by Feb	Publish on the Web	Q1	R	S	S	S	S	S	S	S	S	
	R	Select Contractors for LoA verification (Risk Based)	List of selected contractors	Q1	R	S	S	S	S	S	S		S	
	I	Carry out LoA Verification exercise for selected Contractors	Verification Reports	Q1-4	R	S	S	S	S	S	S		S	
	C	Follow-up Closure of focused action plans from LoA Process	Closed Action Plans	Q1-4	S	R	R	R	R	R	R	R		
HSE Pre-Qualification & Banding	I	Adopt new HSE pre qual and banding	Revised Tender Board submissions	Q1-4	S	R	R	R	R	R	R	R	R	
	I	Update new pre qual system, embed in supply chain process	Revised Documentation	Q1	S								R	

Golden Rules : C = Comply, I = Intervention, R = Respect

R = Responsible, S = Support

Process Safety Management

Champion: Suleiman Tobi

Team Leader: Coen Fossen

	Golden Rules	Delivery KPI	Measurement	Target Time	DIRECTORATES						
					MSEM	OND	OSD	UWD	UID	UEOD	GD
Asset Integrity - Process Safety (10% of Corporate Scorecard)	C	Fair outcome of the 4 critical assets independent AI-PSM audits	Audit outcome	Q3	S	S	A		A	S	A
	C	Asset Register fully updated for the 4 critical assets	Project progress	Q4		A	A		A	S	A
	C	Ex-equipment restoration project complete on the 4 critical assets	Project progress	Q4		A	A		A	S	A
	C	TR-MIE at calculative for 5 assets	Project progress	Q4		A	A		A	S	A
Asset Integrity - Process Safety	C	DCAF rolled out in Engineering and Operations	Project progress	Q4	S	S	A		S	A	S
	C	Asset Integrity in Projects process guide developed and launched	Project progress	Q4	S					A	
	C	Nimr, Qarn Alam, MAF terminal and GGP as built drawings update complete	Project progress	Q4		A	A		A	S	A
	C	New Competence Assessment and Assurance system in place in GD including licensing	Project progress	Q4	S					A	R
	C	Assessment of non piggable class 1 pipelines complete	Project progress	Q4		S	S			A	S
	C	Management of change procedure developed and implementation plan agreed for PDO	Project progress	Q4	S					A	

Golden Rules : C = Comply

R = Responsible, A = Accountable, S = Support

Worksite Hazards Management

Champion: Eamon Gorman

Team Leader: Humaid Balushi

	Golden Rules	Delivery KPI	Measurement	Target Time	DIRECTORATES									
					MSEM	OND	OSD	UWD	UID	UEOD	GD	XD	HD	
High Quality HSE Training	C	Develop standard monthly training compliance progress reporting template for CHs & directorate's training focal points	100% completion & delivered to CHs & HSE training focal points	Q1	S	S	S	R	S	S	S	S	R	
	C	Verification of contractors compliance by CH & HLD	Verification of 12 contractors	Q4	R	R	R	R	R	R	R	R	R	
	C	Include compliance to training as a key element in motivational programs	100% completion	Q3	R	R	R	R	R	R	R	R	R	
	C	Carry out level 2 audit for training quality assurance for PDO approved training providers and contractor inhouse training	100 completion	Q4	R	R	R	R	R	R	R	R	R	
	C	Establish independent accreditation of training programs	Accreditation established	Q4	S	S	S	R	S	S	S	S	R	
	R	Develop Bronze/Silver/Gold badging scheme of the establishment for safety leadership academy	Endorsment of scheme	Q3	S	S	S	R	S	S	S	S	R	
High Quality Toolbox Talks	I	Rollout standard TRIC pan-PDO	100% penetration in the organization	Q3	R	R	R	R	R	R	R	R	R	
	C	Revamp PTW procedure with detailed TRIC process and requirements	Endorsement of updated procedure	Q2	S	S	S	S	S	R	S	S	S	
High Quality Hazard Awareness Program	I	Develop simple & effective hazard awareness workshop format/contents and exercises	Approved by WHM steering committee	Q1	S	S	S	R	S	S	S	S	R	
	C	Train 300 contractors workshop facilitators to selflead workshops	100% completion	Q2	S	S	S	R	S	S	S	S	R	
	I	Rollout hazard awareness workshops pan-PDO	Twice yearly for all shifts	Q4	R	R	R	R	R	R	R	R	R	
	C	WHM minimum frame-work re-assessment	Assessment report	Q4	S	S	S	R	S	S	S	S	S	

Golden Rules : C = Comply, I = Intervention, R = Respect

R = Responsible, S = Support

Norm & Oily Waste Management

Champion: Amran Mahrubi Team Leader: Brett Young & Mariana Michael

	Golden Rules	Delivery KPI	Measurement	Target Time	DIRECTORATES								
					MSEM	OND	OSD	UWD	UID	UEOD	GD		
Survey	C	Survey and quantify Oily/NORM waste in all Waste facilities and carry out NORM surveys of all production facilities.	Survey report	Q1	R	S	S	S	S				S
Capability Development	C	Develop action plans for performance review and improvement of site waste management practices especially landfarming.	Complete development of action plans	Q2-Q3	R	S	S						
	C	Identify NORM training requirements and develop training capability (awareness, supervisors, RPS) for PDO & Contractors and verify PDO & Contractors are NORM trained to the required competency.	Matrix completed & training completed	Q1-Q2 Q3-Q4	R	S	S	S	S				S
Manage NORM & Oily Waste	C	Carry out field trial of treatment options and implement improved landfarming procedure with enhanced bacterial degradation for oily waste and the preferred cost-effective treatment option for QA viscous sludge.	Management strategy	Q3-4	S	R	R	R					
	I	Carry out site inspections & audits on oily waste facilities and audit NORM Management Systems of PDO and key contractors.	8 Inspection & Audits	Q3-4	S	R	R	R	R				R
	C	Review SP1170 to verify sustainability of NORM Mgt System and relaunch to PDO and Contractors.	Management Review	Q1	R	S	S	S	S				S
Stakeholder Engagement	R	Together with OPAL and upstream operators, work with MECA through MOG to develop a more practical standard for contaminated soil clean-up which will allow the selection of a suitable and cost effective technology for cleaning up the oil contaminated soil.	Workable standard	Q1-Q4	R								
	R	Obtain Ministerial endorsement of NORM disposal method and strategy.	Endorsed by MECA	Q4	R	S	S	S	S				S

Golden Rules : C = Comply, I = Intervention, R = Respect

R = Responsible, S = Support

Occupational Health

Champion: Naaman Ali

Team Leader: Dr. Salim Sawai

Golden Rules	Delivery KPI	Measurement	Target Time	DIRECTORATES															
				MSEM	OND	OSD	UWD	UID	UEOD	GD	XD	HD							
Standards	C	Segregate Medical standard from OH standards	Segregated standards	Q2	R													R	
	C	Together with upstream operators develop fatigue management guidelines	Submission of the guidelines.	Q1	R														
Improve FTW Medical Exams	I	Conduct one hour OH training on fitness to work medical examinations for all contractors' doctors in interior.	4 training courses	Q1&2	R														
	C	Conduct audits and verify compliance with SP1230 regarding pre-employment, fitness to work and routine medical examinations	4 Audits/verifications/year	Quarterly	S	R	R	R	R	R	R	R	R	R	R	R	R	R	
	C	Conduct inspections and verify compliance with SP1230 regarding clinics requirements (Staffing, medicines and equipments)	4 Audits/verifications/year	Quarterly	S	R	R	R	R	R	R	R	R	R	R	R	R	R	
	C	Update the list of approved clinics to conduct medical examinations in SP1230	Updated list	Q1	R														
	I	Conduct 18 OH road shows to increase staff health awareness and discuss OH issues	18 Road Shows conducted	Q1	R	S	S	S	S	S	S	S	S	S	S	S	S	S	
	C	Investigate all health incidents (NADs and occupational illnesses)	100% Investigated	Q1-Q4	S	R	R	R	R	R	R	R	R	R	R	R	R	R	
Improve food safety	I	Conduct 7 training sessions to develop competency within PDO line ,ONO/8 and OSO/8 staff, camp services supervisors and HSE advisers to carry out kitchen and camp inspections	7 trainings(North&South)	Q1&Q4	R	S	S	S									S	S	
	C	Verify that PDO and all contractors are using certified caterers, who have HACCP based food safety system in place (Location specific)	100% HACCP certified	Q1-Q2	S	R	R	R	R	R	R	R	R	R	R	R	R	R	
Meet regulatory requirements	R	Establish relationship with regulators through OPAL and engage them to agree way forward to meet OH regulations	3 meetings/year	Q1-Q4	R														
Radiation management (NDT&Logging)	I	Track radiation exposure readings (TLD badges readings) for radiographers	100% tracked	Q1-Q4	S	R	R	R	R	R	R	R	R	R	R	R	R	R	
	C	Carry out 2 yearly medical check up for radiation workers	100% up to date	On-going		R	R	R	R	R	R	R	R	R	R	R	R	R	
Improve management of health hazards	I	Prepare and issue health hazards booklet to HSE advisers, PTW applicants and Holders	Books issued	Q3	R														
	I	Conduct training to increase HRA awareness and promote HRAs in all new projects	Conduct 2 training sessions to project Engineers	Q2-Q4	R	S	S	S								S	S		
OH defaults management	C	Develop OH defaults consequence management matrix and incorporate it into contract management(C9)	OH defaults consequence management matrix issued	Q2	R														

Golden Rules : C = Comply, I = Intervention, R = Respect

R = Responsible, S = Support

HSE-MS / Audits & Reviews

Champion: Naaman Ali

Team Leaders: Nivedita Ram

	Golden Rules	Delivery KPI	Measurement	Target Time	DIRECTORATES									
					MSEM	OND	OSD	UWD	UID	UEOD	GD	XD		
HSE-MS Revision	C	HSE-MS Revised Document	Endorsed by MDC	Q3	R									
	C	a) Simplify and Update Procedures	Endorsed by CFDH	Q3	R									
	C	b) Develop New Procedures where applicable	Endorsed by CFDH	Q3	R									
	I	c) Develop pro-active KPI for each procedure	Endorsed by CFDH	Q3	R									
	I	e) Monitor KPI	Progress Report to MDC	Q3	R									
	I	f) Train 16 team members in the HSE-MS Review Process	Trained 16 member team	Q3	R									
	I	g) Develop the communication package for the launch of the revised HSE-MS	Endorsed by CFDH involving the ICG											
	I	h) Launch the revised HSE-MS - Roadshow	4 Maf + 32 in interior	Q3	R									
		MAF	Road Shows + Face to Face briefing presentations to Directorates.	Q3	R	S	S	S	S	S	S	S	S	S
		Fahud	1 day per shift per location	Q3-Q4	R	S								
		Yibal	1 day per shift per location	Q3-Q4	R	S								
		Lekhwair	1 day per shift per location	Q3-Q4	R	S								
		Qarn Alam	1 day per shift per location	Q3-Q4	R	S								
		Nimr	1 day per shift per location	Q3-Q4	R		S							
		Marmul	1 day per shift per location	Q3-Q4	R	S								
		Bahja	1 day per shift per location	Q3-Q4	R	S								
		Harweel Project	1 day per shift per location	Q3-Q4	R	S								
		Logistics North	1 day per shift per location	Q3-Q4	R	S		S						
		Logistics South	1 day per shift per location	Q3-Q4	R	S	S							
		Seismic North	1 day per shift per location	Q3-Q4	R	S								S
	Seismic South	1 day per shift per location	Q3-Q4	R	S								S	
	CPP	1 day per shift per location	Q3-Q4	R									S	
	Gas Facilities - QA	1 day per shift per location	Q3-Q4	R									S	
	Amal Steam Project	1 day per shift per location	Q3-Q4	R	S									
	I	i) Raise awareness profile of all HSE Critical documentation in the interior	16 site visits to cover Production and Team Leads, Supervisors, HSE Critical Positions	Q3-Q4	R	S	S	S	S	S	S	S	S	
HSE Data Management	R	Review and Agree proposal on HSE MIS post April 1st '10 (TSA termination)	Endorsed by MDC	Q2	R									
	C	LSR - Declaration	100% completion - PDO & Contractor Staff	Q3	R	S	S	S	S	S	S	S	S	
Audits & Review	I	Project HSE Mgt. Audit – QA Steam	Audit Completion	Q1	R	S								
		Occupational Health MS	Audit Completion	Q1	R	S	S	S	S	S	S	S	S	
		EMS Surveillance Audit	Audit Completion	Q2	R	S	S	S	S	S	S	S	S	
		PDO HSE-MS Governance Audit – GD	Audit Completion	Q2	R								S	
		Process Safety	Audit Completion	Q3	R								S	
		PDO HSE-MS Governance Audit – UID	Audit Completion	Q4	R					S				
		Air Operations / Rotary Wing	Audit Completion	Q4	R			S						
	Audit Action Tracking - Close out Report to MDC + Action closure update	Close out report on Audit Completion + Monthly MDC Report on closure status + Quarterly Report to BAC	Ongoing	R										
Competence Assurance	I	Review numbers of Critical Positions and Competence Job Profile (MSE7)	100% completion	Q1	R	S	S	S	S	S	S	S	S	
		Check the Competence Assessment status and report, by departments, on monthly basis to MSEM (MSE7)	Monthly Reports	Ongoing	R	S	S	S	S	S	S	S	S	

Golden Rules : C = Comply, I = Intervention, R = Respect

R = Responsible, S = Support

Environment & SD

Champion: Naaman Ali

Team Leader: Khalifa Al Harthy

	Golden Rules	Delivery KPI	Measurement	Target Time	DIRECTORATES							
					MSE	OND	OSD	UWD	UID	UEOD	GD	
Comply to Omani Laws and applicable standards	C	Carry out Air Quality monitoring in the interior clusters as agreed with MECA and monitor VOC at MAF (tanks/pipes)	% Clusters monitored & monitoring reports	Q1-4		R	R			R		
	C	Complete phases 1&2 of MAF EETP Improvement Project	Improved effluent quality	Q1-4	S					R		
	C	Continue restoration of Legacy Sites: 20 Nth and 15 Sth	% of sites restored	Q1-4	S	R	R					
	C	Carry out per cluster (&HW) 1 environmental audit & 1 inspection.	8 audits & 8 inspections carried out	Q1-4	S	R	R	R	R			R
Incorporate SD principles in projects	I	Review HSE audit/inspection checklists to strengthen environmental assurance in the field	Reviewed checklists	Q1	R	R	R	R	R			R
Manage Waste and Pollution	I	Develop long term strategy for waste disposal of mercury, waste tyres, plastics and wood	Long-term strategy	Q2	R	S	S					
	C	Improve flares of well test units such that the emitted dark smoke complies with Omani regulation.	Dark Smoke at Ringleman 1	Q2	S			R				
Improve relationship with MECA	R	Engage MECA to review acceptance of practices that do not have negative impact on environment	0 fines	Q1-4	R	S	S	S	S	S	S	S

Golden Rules : C = Comply, I = Intervention, R = Respect

R = Responsible, S = Support

Communication

Champion: Saeed Al-Mamary

Team Leader: Nasra Maamery

Activities	Date	Audience	Communication Media																
			Al Fahal (Centre-fold)	Al Fahal (Small Article)	Posters	Roadshow	Training	Meeting	News Letter	Safety Alerts	TV Screen	TBT	web	W/Shop	Conference	Circular	Forums	Pop Up Message	Screen Saver
Road Safety																			
Results of IVMS trials	Q2	PDO/Cont	x				x					x						x	x
Training sessions for IVMS focal points	M	PDO/Cont		x			x			x		x						x	x
Communicate the new RAS strategy	Apr	Cont.		x						x		x	x						
Secondary logistics	Jan	PDO/Cont		x	x	x						x	x					x	x
Commuting vetted list	Mar	PDO/Cont								x		x		x				x	
Audit of commuting compliance	Mar	CHs																x	x
RSST review	M	PDO/Cont					x					x						x	x
Implement new driver handbook	Oct	PDO/Cont		x	x		x			x	x	x						x	x
Road safety fund allocation	Qty	PDO/Cont	x		x		x			x		x						x	x
Journey management audit training	Mar	CHs					x											x	x
Roadshow for simulators	Qty	PDO/Cont		x	x					x		x						x	x
Driving Safety forums	Jan, Jul & Oct	PDO/Cont		x	x		x			x		x						x	x
Fatigue (combined with OH)	May	PDO/Cont		x	x		x					x						x	x
CONTRACTOR HSE MANAGEMENT																			
Updated PR1171 with new HSE requirements in Contracts	Mar	CH/CSRs		x								x							x
Introduce web-based LoA process	Jan	CH/Cont.	x													x			x
New Contract HSE banding	Jun	CH/Cont.	x	x								x							x
WORKSITE HAZARDS MANAGEMENT																			
Standard monthly training compliance progress reporting for CHs & directorate's training focal points	Mar	PDO/Cont						x				x							x
Safety leadership scheme (Bronze/Silver/Gold badging)	Oct	PDO/Cont	x	x	x			x		x		x							x
Roll out standard TRIC Pan-PDO	Mar	PDO/Cont		x	x	x	x	x		x	x	x						x	x
Revamped PTW procedure with detailed TRIC process and requirements	Mar/Jun	PDO/Cont	x		x		x	x		x	x	x							x
Roll out Hazard awareness workshop Pan-PDO	April	PDO/Cont	x		x	x	x	x		x	x	x	x						x
Enhanced motivational program	December	PDO/Cont		x	x			x		x	x	x	x						x
NORM & Oily Waste Management																			
Survey production facilities. Quantify NORM waste types and communicate results	Q2	OND, OSD, GD	x									x							
Training Needs Analysis and verification training conducted	Q2	PDO/Cont						x				x							
Review SP1170 to verify sustainability of NORM Mgt System and relaunch to PDO and Contractors.	Q2	PDO/Cont			x	x													
HSE-MS FRAMEWORK																			
Launch of the HSE-MS Revised Document	TBC	All Staff	x		x	x	x	x	x			x	x						
Incident Safety Alerts	As Needed	All Staff										x							
Dissemination of learning	As Needed	All Staff										x							
Dissemination of HSE news letter	Qty	All Staff										x							
HSE performance statement (Doing very good, doing good or heads up doing bad)	Monthly	All Staff										x							
ENVIRONMENT & SD																			
Articles to promote E&SD	Mar/Sep	All Staff	x	x															
Environmental Quiz	Feb/Mar	All Staff																	
OCCUPATIONAL HEALTH																			
Fatigue management guidelines & training (Includes Road Safety)	May	PDO/Cont	x	x	x		x					x	x					x	x
Update the list of approved clinics to conduct medical examinations in SP1230 (C9)	Feb.	PDO/Cont																	x
Conduct OH road shows to increase staff health & environment awareness and discuss OH & E issues	Feb.	PDO/Cont					x												x
Fitness to work management standards	Apr.	PDO/Cont	x									x	x						
OH defaults matrix (C9)	Jun	Cont. HSE adv.		x								x	x						

HSE CORPORATE CALENDAR - 2010

Activities	2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
HSE Corporate Calendar 2010													
Board Safety Management	MSE11												
Driving forum phase 1													
Driving forum phase 2													
Driving forum phase 3													
Launch new SMS													
SP2000 CH compliance audits													
Fatigue campaign													
Hazard Awareness Program	MSE21												
Hazard awareness workshops facilitators training													
Hazard Awareness Workshops (WHM)													
WHM minimum framework re-assessment													
MSRM & City Water Management	MSE22-30												
Review and conduct training on improvement to oily waste management practices onsite													
Ministerial engagement of MSRM General Strategy													
Safety Training	MSE8												
Execute Safety Leadership Commitment Workshops													
Safety Leadership for Managers (PLD / HLD8)													
Safety Leadership for 1st line Supervisors (HLD8)													
ATP Trainer Workshop (HLD8/HLD81)													
Safety Leadership Facilitator Workshop (HLD/HLD8/HLD81)													
STOP Trainer workshop (HLD8 /MSE11)													
HLD8 ATP Interim Audits													
2010 Line Plan development/ Site off	MSE9												
OH Training - Interior	MSE3												
MAM													
Fahud													
Yibal													
Lekhwar													
Qarn Alam													
Nimr													
Marmul													
Bahja													
Harweel Project													
Environment Day	MSE2												
Oman E day Quiz (Pre-SOI4001 audits)													
MAM													
Fahud													
Yibal													
Lekhwar													
Qarn Alam													
Nimr													
Marmul													
Bahja													
Harweel Project													
Launch of Revised HSE-MS	MSE1												
MAM													
Fahud													
Yibal													
Lekhwar													
Qarn Alam													
Nimr													
Marmul													
Bahja													
Harweel Project													
Logistics South													
Logistics North													
Seismic North													
Seismic South													
CPP													
Gas Facilities - QA													
Amal Steam Project													
Corporate HSE Audits	MSE1												
Project HSE MS Audit - QA													
Occupational Health - MS													
BMS Surveillance Audit													
FOU HSE MS Governance Audit - GD													
Process Safety													
FOU HSE MS Governance Audit - UID													
Air Operations - Rotary Wins													
Asset Management Site Visits	LWD/NO												
Bahja													
Coastal office & facilities	NO												
Fahud													
Maf Jetty													
Drilling North													
Qarn Alam													
Marmul													
Gas Project													
Logistic South													
Logistic North													
Lekhwar													
Drilling South													
Nimr													
Yibal													
Seismic North													
Seismic South													
Harweel Project													
HSE MDO/MDM Meetings	MSE4												
MDO (First & Second Sunday each Month)													
MDM (Last Monday each Month)													
Communication (for detail communication scope see inside the plan)	MSE5												
Safety Day													
Conferences	MSE6												
CEO Conference													

LIFE SAVING RULES

WHAT ARE THEY?

- 

Work with a valid work permit when required
- 

Conduct gas tests when required
- 

Verify isolation before work begins and use the specified life protecting equipment
- 

Obtain authorization before entering a confined space
- 

Obtain authorization before overriding or disabling safety critical equipment
- 

Project yourself against a fall when working at height
- 

Do not walk under a suspended load
- 

Do not smoke outside designated areas
- 

No alcohol or drugs while working or driving
- 

Wear your seat belt
- 

While driving, do not use your phone and do not exceed speed limits
- 

Follow prescribed Journey Management Plan